

builder project completion advice

*denotes mandatory fields

- This form is **NOT** to be used in the case of contractual disputes or termination of contract before the practical completion of the home. In such cases please contact your Distributor/Broker for assistance.
- References in this form to 'builder' and 'building work' include trade and other building contractors work.

References in this for	orm to ' builder ' and ' bu	ilding work' includ	e trade and other build i	ing contracto	rs work.
Builder Details					
Name* (i.e. the legal na	me under which you cont	ract and as shown o	n your Contractor's Licenc	e)	
Builder Licence No*	Business Phone No.	Mobile No.	Email (preferred)	
At least one form of contact is mandatory.					
Homeowner/ Devel					
Homeowner/s Name*					
Phone	Mobile*	E	mail*		
Email and /or Mobile contact details are mandatory.					
Insurance Policy De	etails				
Policy No.*					
Site address as shown on Certificate of Insurance/ Statement of Cover					
Address*			Suburb*	State NSW	Postcode
Current Street Add	ress of Site (if Differe	ent to Above)			
Often for construction work in new developments, the address of the site will only be known by a lot and plan number. On completion, the street address may be known. A correct site address is important in order to be able to identify a property on the <u>online Certificates Register</u> .					
Building Site Address	*				
Suburb*				State NSW	Postcode
Final Contract Amour	nt (Including Variations	s)*	Date of practical compl	etion (as defi	ned helow)*
			Juic of practical comp.	otion (as acri	nea below,
Builder Declaration					
 I confirm that the project has reached a state of practical completion and that: The work is complete except for any omissions or defects that do not prevent the work from being reasonably capable of being used for its intended purpose; The final invoice for monies due under the building contract has been issued to the homeowner/developer (where the work was undertaken under a building contract); and I/we authorise icare hbcf to advise the homeowner/developer that practical completion of the project under the Home Building Act 1989 has been reached. 					
Name*	Capacity/Positi	on* Sign	ature*	Dat	:e*